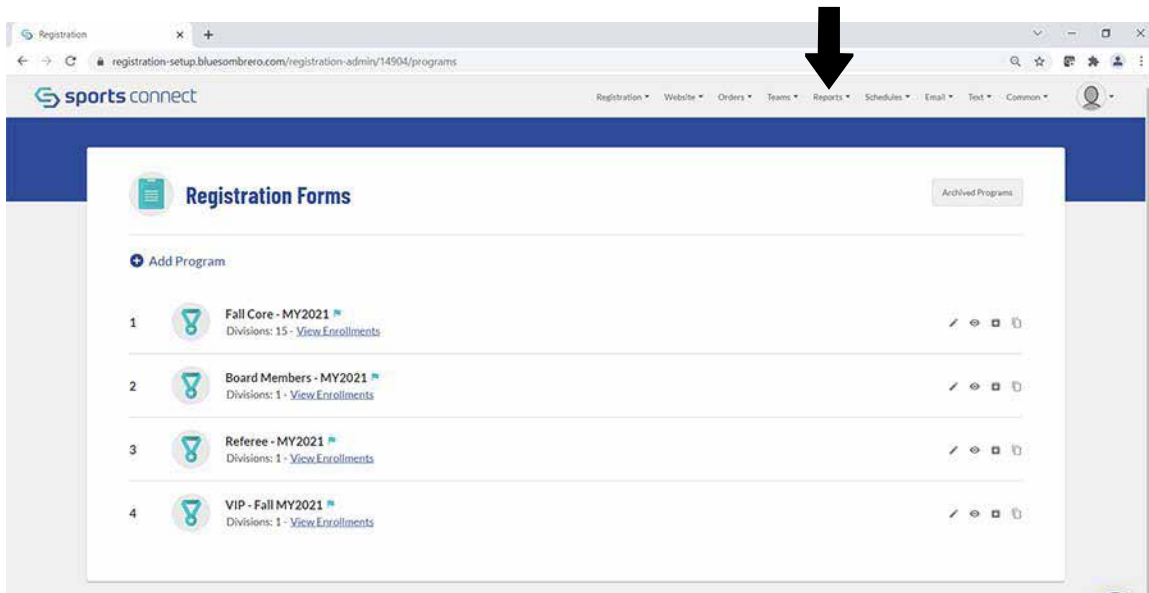
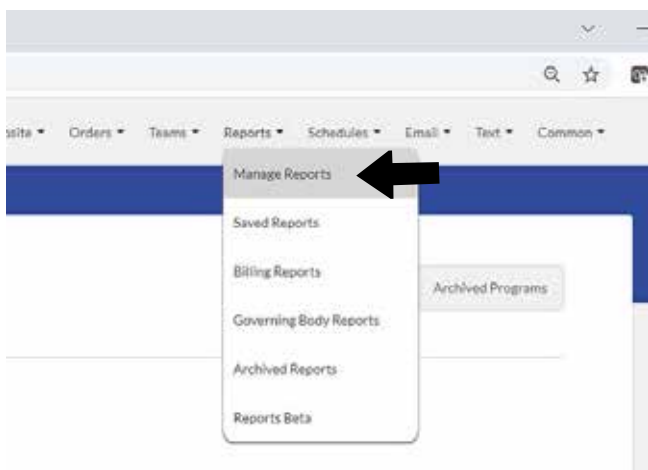


Tournament Game Card Data Report

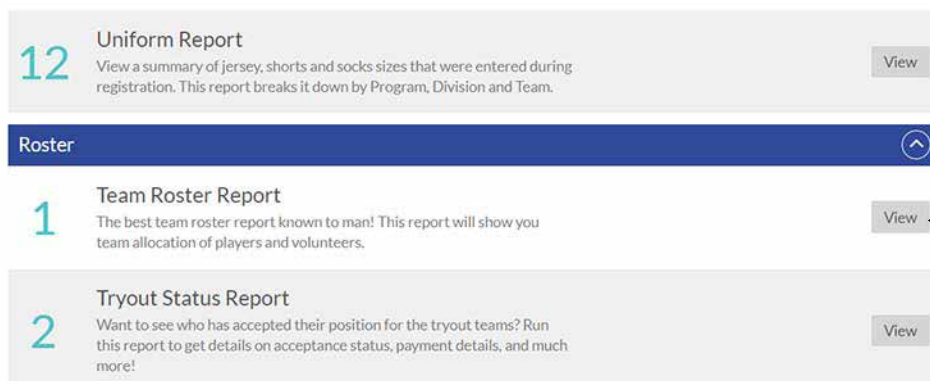
These are step-by-step, detailed, instructions for creating a report that has the necessary data for the Section Staff to print the tournament game cards. Once saved, the report can be used annually for the teams attending the Section 2 Tournament.



Click on Reports



Pick Manage Reports.
Once saved, Saved Reports
would be picked.



Scroll down to
Team Roster
Report - click view.

Team Roster Report

Program Name:

Division Name:

Team name:

Report Name:

Additional Fields:

UserProfile	Account First Name
UserProfile	Account Last Name
UserProfile	Email
UserProfile	CellPhone

[\[Click here to add new column\]](#)

Custom Questions:

Select Form Name:

Question	FormName>>Program>>Division	Question
No records to display.		No records to display.

At this point, the Additional Fields information needs to be changed/updated by removing the UserProfiles and adding Jersey Number and Jersey Color. See below for directions.

Additional Fields:

UserProfile	Account First Name
Account Last Name	Email
CellPhone	

[\[Click here to add new column\]](#)

Custom Questions:

To remove the UserProfile information, click on the blue arrow, scroll down and click on Delete column. Continue until all four UserProfiles have been removed.

Team Roster Report

Program Name:

Select Program

Division Name:

Team name:

Report Name

Save

Return

Additional Fields:

[Click here to add new column]

CellPhone

Next, click on the add new column line.

Additional Fields:

[Click here to add new column]

CellPhone

TeamPlayers

TryoutAcceptanceSentOn

RosterSentOn

JerseyNumber

Scroll down to TeamPlayers - then JerseyNumber

Additional Fields:

TeamPlayers

CellPhone

JerseyNumber

[Click here to add new column]

Teams

JerseyColor

StateTeamNumber

StateAgeGroupName

Scroll down to Teams - then JerseyColor

Team Roster Report

Program Name:

Division Name:

Team name:

Additional Fields:

TeamPlayers	JerseyNumber
Teams	JerseyColor

[\[Click here to add new column\]](#)

Fill in Program Name, Division Name, and Team Name using drop downs

Team Roster Report

Program Name:

Division Name:

Team name:

Report Name

Additional Fields:

TeamPlayers	JerseyNumber
Teams	JerseyColor

[\[Click here to add new column\]](#)

Continue to fill in remaining information for the team.

Team Roster Report

Program Name:

Division Name:

Team name:

Report Name

Additional Fields:

TeamPlayers	JerseyNumber
Teams	JerseyColor

[\[Click here to add new column\]](#)

Type "Tournament Game Card Data" in Report Name box and click on Save.

Additional Fields:

TeamPlayers	JerseyNumber
Teams	JerseyColor

Click here to add new column

Custom Questions :

Select Form Name: --Select Form--

Question
No records to display.

FormName>>Program>>Division	Question
No records to display.	

Add>

<Remove

View Report

Click on View Report

Team Directory Report

Export

Excel

PDF

Google Drive

Rich Text Format

Team Players

Player First Name	Player Last Name	JerseyNumber	JerseyColor
1 James	Anthony		
2 Bailey	Bills		
3 Joseph	Garcia		
4 Will	Jones		
5 Ernest	Onion		
6 Tony	Radich		
7 George	Radich		
8 Anthony	Samson		
9 Craig	Turner		
10 William	Townsend		

Team Personnel

Volunteer Role	Volunteer First Name	Volunteer Last Name	Email	TelePhone	CellPhone
1 Head Coach	Erica	Samson	myemail@company.com	925-321-8767	925-213-7876

1 of 1

Jersey Number and Color can be added after information has been Exported to Excel if it hasn't been previously entered.

ProgramName	Fall Core - MY2021
Division Name	10U - Boys
Team Name	10UB02

Team Players				
	Player First Name	Player Last Name	JerseyNumber	JerseyColor
1	James	Anthony		
2	Bailey	Bills		
3	Joseph	Garcia		
4	Will	Jones		
5	Ernest	Onion		
6	Tony	Radich		
7	George	Radich		
8	Anthony	Samson		
9	Craig	Turner		
10	William	Townsend		

Team Personnel						
	Volunteer Role	Volunteer First Name	Volunteer Last Name	Email	TelePhone	CellPhone
1	Head Coach	Erica	Samson	myemail@company.com	925-321-8767	925-213-7876

ProgramName	Fall Core - MY2021
Division Name	10U - Boys
Team Name	10UB02

Team Players				
	Player First Name	Player Last Name	JerseyNumber	JerseyColor
1	James	Anthony	6	Blue
2	Bailey	Bills	12	Blue
3	Joseph	Garcia	14	Blue
4	Will	Jones	5	Blue
5	Ernest	Onion	2	Blue
6	Tony	Radich	8	Blue
7	George	Radich	10	Blue
8	Anthony	Samson	3	Blue
9	Craig	Turner	7	Blue
10	William	Townsend	9	Blue

Team Personnel						
	Volunteer Role	Volunteer First Name	Volunteer Last Name	Email	TelePhone	CellPhone
1	Head Coach	Erica	Samson	myemail@company.com	925-321-8767	925-213-7876

At this point the Jersey Numbers and Color can be added. This is also the time to add name of Assistant Coach if there is one.

Please save the file with Region Name Age Group and Team Name, i.e., Concord 305 10UB-02 Cougars